

Frequently Asked Questions (FAQ'S) about the Board of Trustees

1. How may I attend Board meetings?

A. Parents are invited to attend Board meetings. Meetings are general held monthly in the library at the school on the third Monday of the month beginning at 6:30 p.m. The date and frequency is subject to change.

2. How can I address the Board or get on the agenda?

A. Individuals wishing to address the Board/get on the agenda are asked to e-mail the Board at Board@nca-kingwood.org *at least two weeks in advance* of the posted meeting times located on the top of the Board web page. Either the Chair, Vice-Chair or Secretary, will communicate the approval of your request and will indicate the designated time for you to arrive to address Board members.

You may also e-mail the Board any concerns or issues as needed at the above e-mail address.

Q. What is the role of the Board of Trustees?

A. Northeast Christian Academy is governed by up to 7 authorized members whose primary responsibility is to set policy and priorities of the school. Also, a primary responsibility of the Board is to ensure proper fiduciary processes are in place for continuous operation and fiscal soundness exist for setting tuition. They are parents and are volunteers who serve without pay.

Q. Where can I read about Board policy and get information about meetings?

A. Complete Board policy is available in the school library. You may read about the Board's operating procedure in the policy manual. The dates of our regularly scheduled Board business meetings are posted on the Web site.

Q. How are Board members selected?

A. Potential Board members are brought to the Board via a Nominating Committee, the Board itself may function as the Nominating Committee or an individual may make their interest known to a Board member. The Nominating Committee is responsible for determining whether a potential candidate possesses a skill the Board needs, understands the commitment that accompanies Board service and is willing to have the candidate considered by the full Board. Each nominee is asked to give a personal testimony of their faith in Christ prior to the Board considering membership on the Board.